



Application to License Rental Dwelling

Blaine City Hall • 10801 Town Square Drive NE • Blaine, MN 55449

Rental Licensing Period 06/01/08 – 05/31/09

Rental License H08-_____

HOUSING TYPE

Check suitable TYPE along with specific DESCRIPTION

<input type="checkbox"/> Single-Family Detached ___ House ___ Town Home ___ Manufactured Home SINGLE-FAMILY STRUCTURE	<input type="checkbox"/> Single-Family Attached Dwelling ___ Town Home ___ Condominium SINGLE-FAMILY UNIT IN MULTI-FAMILY STRUCTURE	<input type="checkbox"/> Multi-Family Rental Structure ___ Duplex ___ Sixplex ___ Triplex ___ Multi-family 7+ ___ Fourplex MULTI-FAMILY STRUCTURE
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OWNERSHIP TYPE (check one)

<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Contract for Deed
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RENTAL PROPERTY INFORMATION

Name of Complex or Individual Address: _____

List all Bldg addresses at complex: _____

OWNER INFORMATION (Individual or Company)

Name:		Email:		
Mailing Address:	City:	ST:	Zip:	
Phone:	Fax:	Cell:		

CORPORATE OFFICER (other than owner)

Name:		Email:		
Mailing Address:	City:	ST:	Zip:	
Phone:	Fax:	Cell:		

PARTNER CONTACT (other than owner)

Name:		Email:		
Mailing Address:	City:	ST:	Zip:	
Phone:	Fax:	Cell:		

CONTRACT HOLDER (Contact Info)

Name:		Email:		
Mailing Address:	City:	ST:	Zip:	
Phone:	Fax:	Cell:		

MANAGEMENT AGENT (if applicable)

Name:		Email:		
Mailing Address:	City:	ST:	Zip:	
Phone:	Fax:	Cell:		

ON-SITE MANAGER OR CARETAKER

Name:		Email:	
Mailing Address:		City:	ST: Zip:
Phone:	Fax:	Cell:	

Licensee

Designee

Owner's agent authorized to complete and submit the Annual Rental License Application is listed below.	Owner's agent authorized to handle Conduct Notices issued by the Housing Services Division is listed below.
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Phone:	Phone:

FEE SCHEDULE

PLEASE INCLUDE THE APPLICABLE ANNUAL FEE WITH YOUR LICENSE APPLICATION

Single-family (attached or detached) is \$60 for each dwelling

APPLICATION FEE IS NOT REFUNDABLE OR PRORATED

NO RENTAL FEE APPLIED IF CD HOLDER OCCUPIES UNIT BUT APPLICATION IS REQUIRED

Multi-family is \$50 per building plus \$10 per unit

Example: Duplex \$50 + \$20 = \$70 Example: Fourplex \$50 + \$40 = \$90

PLEASE NOTE: A Late Fee of \$60.00 for every 30-day period past due will be imposed.

Number of buildings _____	Number of units per building _____	Number of rental units per building _____
Total number of rental units _____	Total Fee Paid \$ _____	Payable to City of Blaine

I understand that I will operate and maintain the subject premises identified herein according to the City of Blaine's Code of Ordinances Chapter 18, Article VIII and Article X and the laws of the State of Minnesota. Agreement to allow inspection pursuant to Sec. 18-321.

Furthermore I certify that I am the owner or authorized agent and that the answers contained herein are true and accurate in all respect to the best of my knowledge and belief.

In accordance with the Minnesota Government Data Practices Act, the City of Blaine hereby informs you that some or all the information you are asked to provide is classified as private. Private data is information that generally cannot be given to the public but can be given to the subject of the data. This information will be used to process your Rental License Application Form. You may choose to withhold this information, however, if you do, the City of Blaine may not be able to process your form and issue you a rental license.

Applicant Signature: _____ **Date:** _____

An inspection of your rental property is required as part of the licensing process. These inspections are typically conducted in May through October of each year. You will be notified prior to the scheduling of inspections in your neighborhood. If you have any questions about the City of Blaine's Rental Licensing and Inspection Program, please contact the Housing Services Division at 763-785-6146.