



City of Blaine

Parks and Recreation Department
www.blaineparks.com 763-785-6164

PICNIC SHELTER RESERVATION INFORMATION

Town Square Park

10802 Town Square Drive NE, Blaine, MN 55449

Picnic Shelter Facilities:

- The picnic shelter is located in the northwest corner of the park.
- The picnic shelter is 50' x 50' with 20 picnic tables available.
- The picnic shelter is limited to a group of 200 or less.
- Six (6) electrical outlets (20 amps) are located under the shelter on the support beams.
- Restrooms are located in Blaine City Hall. Enter main entrance on west side and restrooms are on the right.
- A drinking fountain and water spigot are located to the northwest of the shelter.
- No grills are available, but groups may bring their own.
- Picnic tables may be moved to suit your group's needs.
- The nearest hospital is Unity, located in Fridley, ½ mile west of Hwy 65/Central Ave. on Osborne Rd. Phone: 763-780-6844.
- Park hours are 5:00 a.m. to 10:00 p.m.

Reservation information is on back.

Park Dr

108th Ln

109th Ave NE

Town Square Drive

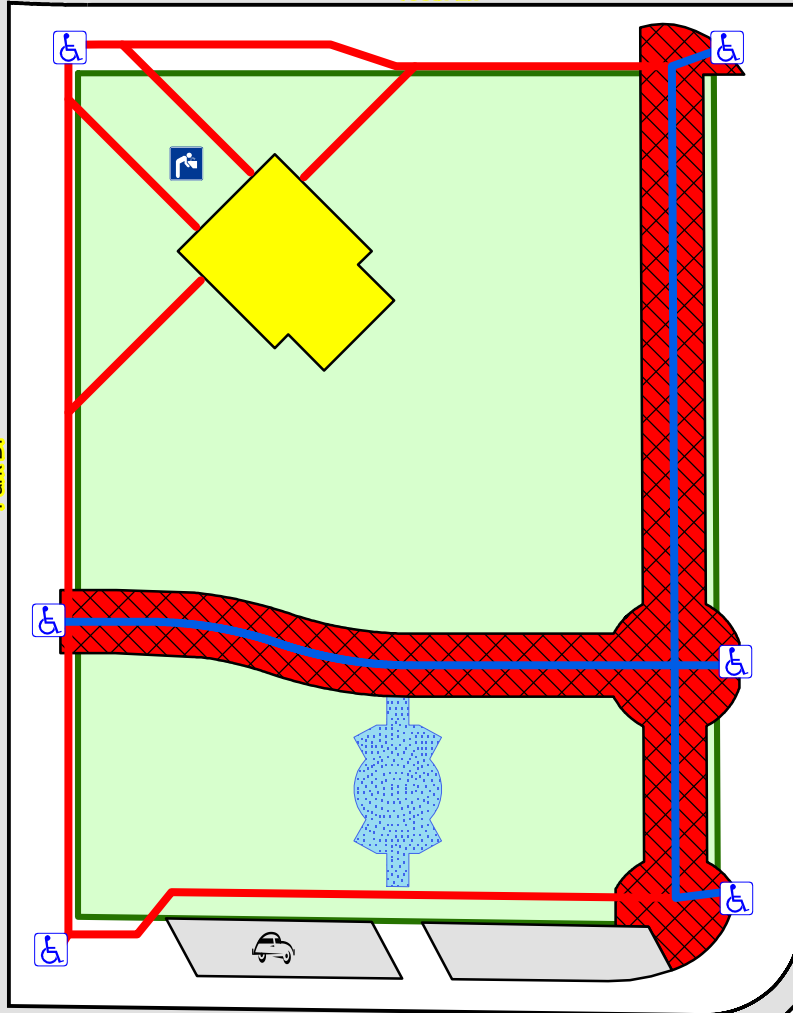
Radisson Rd NE



0 35 70 140 Feet

Legend

- Brick walk
- Water Fountain
- Picnic Shelter
- Parking Lot
- City Park
- Sidewalks
- Trails



Blaine City Hall

Public Restrooms

Disclaimer: This document has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. Every effort has been made to make sure the completeness and accuracy on this document. The City of Blaine does not represent that the data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 717-2639.

Map Created by: City of Blaine's GIS and Parks and Recreation Departments
Map Date: January, 2010

**CITY OF BLAINE
PARK & RECREATION DEPARTMENT
10801 Town Square Drive NE, Blaine, MN 55449
763-785-6164 www.blaineparks.com**

**APPLICATION PROCEDURE, FEES AND RULES FOR PARK SHELTER USE
Aquatore Park - Lakeside Commons Park - Town Square Park**

Application Procedure and Rental Fees

A facility use application form is available from the Park and Recreation Department or its website and must be completed prior to reserving a park shelter. Mail, fax or bring the completed application form to the Park and Recreation Department. A rental fee will apply to picnic shelter reservations at Aquatore, Lakeside Commons and Town Square Parks except for city-based, non-profit groups or organizations including churches, schools and youth athletic associations. Once the application is approved and fees are paid, a reservation permit will be issued that provides the group with exclusive use of the picnic shelter. A group of 100 or more requires a damage deposit and Special Event License. Payment can be cash, check (payable to City of Blaine) or credit card. Please see Park shelter rental fees below.

Group Size	Parks	Resident Fee	Non-Resident Fee	Deposit/License Fee
1-99	Aquatore and Town Square	\$12.85/hour	\$18.21/hour	N/A
1-99	Lakeside Commons	\$15.00/hour	\$21.42/hour	N/A
100-200	Aquatore and Town Square	\$19.28/hour	\$29.99/hour	\$250 per day/\$25
100-200	Lakeside Commons	\$21.42/hour	\$32.14/hour	\$250 per day/\$25

Rules for Park Shelter Use

1. Picnic shelter use must be for a non-profit or non-profit fund raising-function.
2. Groups must meet user category in Community Use of Park Facilities Policy adopted by the Blaine City Council. The policy is available upon request.
3. The permit received from the Park and Recreation Department should be with the user while at the facility for proof of reservation. If your shelter is being used by another group, show them your permit and explain you have reserved the shelter. If they refuse to leave, please call the non-emergency police dispatch at 763-421-1212.
4. Permit holder assumes all liability for personal injuries that may occur.
5. Areas used must be cleaned and garbage deposited in trash containers after use.
6. Grills are provided at Aquatore and Lakeside Commons Parks only. Portable grills are allowed but must be covered and placed on cement or bituminous surface. Any grease or drippings must be cleaned up thoroughly. To ensure that fires are restricted to the grills, or to metal grills brought in, charcoal must be thoroughly extinguished before dumping in trash containers.
7. Volume on radios, musical instruments, audio systems, etc. must not be operated in a distinctly and loudly audible manner as to unreasonably disturb the peace, quiet, and comfort of any person nearby. (City Ord. No. 97-1645, 3-6 1997)
8. No tobacco use within 25 feet of the park shelter.
9. All animals in public parks must be under the control of the owner. Owners are responsible for removing animal droppings from the park.
10. Restroom buildings are available at Aquatore and Lakeside Commons Parks. Restrooms for Town Square Park are located inside Blaine City Hall. Restroom buildings are available from April to September.
11. Permit holder must reimburse the city for any damages, loss of assigned City equipment or failure to clean the park shelter areas by direct payment or deducted from the damage deposit.
12. Motor vehicles associated with the park shelter reservation must use designated parking areas.
13. Alcoholic beverages are not allowed in the park. A Temporary On-Sale 3.2 % Malt Beverage License can only be issued to an organization or business. Dram Shop insurance is required to obtain this license.
14. Park shelter reservations will not be refunded due to rain or inclement weather. A full refund minus a \$10.00 administrative fee will be given with cancellation notice of 14 days or more.
15. The City reserves the right to require evidence of liability insurance by a Certificate of Insurance naming the City of Blaine as an additional insured.
16. The City reserves the right to cancel a permit when a state of emergency is declared or unsafe conditions exist or utility services are interrupted. In these circumstances, the city assumes NO responsibility for any disruption caused. The city will attempt to notify the permit holder immediately if cancellation is necessary.
17. The City reserves the right to disapprove or cancel a reservation for failure to abide by the Rules for Park Shelter Use.
18. The City reserves the right to withhold a reservation permit until the applicant obtains and submits all permits, licenses and fees required for the park shelter reservation.



BLAINE PARK AND RECREATION DEPARTMENT
 10801 Town Square Drive, Blaine, MN 55449
 Phone: 763-785-6164 or Fax: 763-785-6191 www.blaineparks.com



FACILITY USE APPLICATION FORM

Applicant/Contact Name: _____

Address: _____ City: _____ Zip: _____

Phone: (Home) _____ (Work) _____ (Cell) _____ Email _____

Organization Name (if applicable): _____ Profit ___ Non-Profit ___

Organization Address: _____ City: _____ Zip: _____

Type of Use (i.e. picnic/reunion/game/tourn) _____

Date(s) ___/___/___ to ___/___/___ Start Time _____ a.m./p.m. End Time _____ a.m./p.m.

Est. Attendance _____ Group Size Category: 1-99__ 100-200__ See facility rental fee for group size on back.

Check facility(s) to be reserved/rented:

PICNIC SHELTERS:

___ Aquatore Park West

___ Aquatore Park East

___ Town Square Park

___ Lakeside Commons Park

___ Other _____

PARK BUILDINGS:

___ Blaine Baseball Complex

___ Happy Acres Park

___ Sunnyside Park

___ Victory Links Clubhouse

___ Other _____

ATHLETIC FACILITIES:

___ Blaine Soccer Complex Field(s) _____

___ Blaine Baseball Complex Field(s) 1 2 3 4 5

___ Airport Park Softball Field(s) 1 2 3 4

___ Aquatore Park Softball Field(s) 1 2 3

___ Other _____

Payment Information: Cash ___ Check# _____ Credit Card: VISA ___ MC ___ Discover ___

Credit Card Number: _____ Exp. Date: _____ Signature: _____

APPLICANT'S RESPONSIBILITY

I have reviewed the rules, regulations and ordinances governing the use of this application and facilities. I understand these items, including cancellation procedures, liabilities and responsibilities assumed by me. I understand I am assuming full responsibility for the park facility I am requesting, even if I represent an organization. I understand this is only an application for use providing me with no assumed or implied rights for use until written approval is received.

Specifically and without limiting the generality of the foregoing, the undersigned hereby agrees to save, defend and hold harmless the City for any damages to City personnel, facilities, equipment of other City property, or to the property and/or person or any third party, resulting from the use herein applied for. The undersigned understands the City will not be liable for damage to property of any person participating in activities applied for herein, nor shall it be liable for death or injury of any such person occurring in result from use of the facilities as applied for herein.

In accordance with the Minnesota Government Data Practices Act, the City of Blaine hereby informs you that some or all information you are asked to provide is classified as private. Private data is available to you and to the City staff who require it in the performance of their duties, but not to the public. The remainder of the information, including telephone numbers, is classified as public, and is available to the public. This information will be used to process your application request or permit. You may choose to withhold this information, however if you do, the City of Blaine may not be able to process your application request or permit.

Signature of Applicant/Contact Person: _____ Date: _____

OFFICE USE ONLY

Date: _____ Received By: _____ Total Hours/Days _____ X Rental Rate \$ _____ = Amount Due \$ _____

Proof of Liability Insurance: Y N Deposit Amount (if required) \$ _____ Permit Issued Y N

Card/Key #/Letter: _____ Date Card/Key Issued: _____ Date Card/Key Returned: _____ Card/Key Deposit \$ _____